

Dear Parents/Carers,

We have been advised that there has been a confirmed case of COVID-19 within the 6th Form cohort of the school. **The student in question last attended the school on Friday 4th September.**

We are continuing to monitor the situation and are working closely with Public Health England. This letter is to inform you of the current situation and provide advice on how to support your child.

As a school, ensuring the health, safety and wellbeing of our students, staff and the wider school community has been our absolute priority. As a result, we have closely followed all Government guidance and have implemented all possible safety measures and protocols to ensure everyone's safety and to limit the transmission of any virus.

The school remains open to all students and providing your child remains well they can continue to attend school as normal.

Public Health England have advised that we are not required to ask any staff or students to self-isolate as a result of this confirmed case.

I completely appreciate and understand that there will be some inevitable anxieties given the current circumstances we find ourselves in. However, I would like to reassure you that we are doing all we can to ensure everyone's safety and will be continuing to closely follow and implement advice from the experts to maintain this.

It is important that students, staff and the wider school community remain vigilant and continue to uphold the various safety protocols in place both within school but also when out in the wider community.

What to do if your child develops symptoms of COVID 19

If your child develops symptoms of COVID-19, they should remain at home for at least 10 days from the date when their symptoms appeared and should arrange to have a **test** for COVID-19.

If the test is negative and your child feels well they can return to school immediately, **providing no-one else in the household is displaying symptoms.**

If the test result is positive, your child must continue to stay at home and self-isolate for at least 10 days from the onset of their symptoms. They can return to school at the end of this period as long as they are well and do not have a temperature.

All other household members who remain well must stay at home and not leave the house for 14 days.

The 14-day period starts from the day when the first person in the house became ill.

Household members should not go to work, school or public areas and exercise should be taken within the home.

Household members staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community.

If you are able to, move any vulnerable individuals (such as the elderly and those with underlying health conditions) out of your home, to stay with friends or family for the duration of the home isolation period.

Symptoms

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- new continuous cough and/or
- high temperature
- a loss of, or change in, normal sense of taste or smell (anosmia)

For most people, coronavirus (COVID-19) will be a mild illness.

If your child or anyone in the household does develop symptoms, you can seek advice from NHS 111 at:

<https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/> or by phoning 111.

How to stop COVID-19 spreading

There are things you can do to help reduce the risk of you and anyone you live with getting ill with COVID-19.

Do

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

If there are any further updates we will inform you immediately, but if you have any questions or queries please do not hesitate to contact the academy and we will be able to support.

I have attached a guide to support your child's return to school in any of the circumstances should you require this for further guidance.

Thank you once again for your ongoing support and understanding – it is greatly appreciated.

Yours sincerely



Mr Rod Hughes
Principal

Covid-19 related pupil absence

A quick reference guide for parents and staff (September 2020)

What to do if...	Action Needed	Return to school when...
...my child has Covid-19 symptoms.	<ul style="list-style-type: none"> - Do not come to school - Contact school to inform us - Self-isolate the whole household - Get a test - Inform the school immediately about the test result 	...the test comes back negative or a period of 10 days has passed since the symptoms started, and the child feels well.
...my child tests positive for Covid-19.	<ul style="list-style-type: none"> - Do not come to school. - Contact school to inform us. - Agree an earliest date for possible return (minimum of 10 days). - Self-isolate the whole household. 	...10 days have passed since symptoms began, even if they still have a cough or loss of taste/smell. (These symptoms can last for several weeks.) AND the child feels well.
...my child tests negative.	<ul style="list-style-type: none"> - Contact school to inform us. - Discuss when your child can come back (same day/next day). 	...the test comes back negative.
...my child is ill with symptoms not linked to Covid-19.	<ul style="list-style-type: none"> - Do not come to school. - Contact school to inform us. - Ring on each day of illness. 	...after 48 hours following the last bout of sickness or diarrhoea (as per attendance policy)
...someone in my household has Covid-19 symptoms.	<ul style="list-style-type: none"> - Do not come to school. - Contact school to inform us. - Self-isolate the whole household. - Household member to get a test. - Inform school immediately about test result. 	...the test comes back negative.
...someone in my household tests positive for Covid-19.	<ul style="list-style-type: none"> - Do not come to school. - Contact school to inform us. - Agree an earliest date for possible return (minimum of 14 days). - Self-isolate the whole household. 	...the child has completed 14 days of isolation.
...NHS test and trace has identified my child as a close contact of somebody with symptoms or confirmed Covid-19.	<ul style="list-style-type: none"> - Do not come to school. - Contact school to inform us. - Agree an earliest date for possible return (minimum of 14 days). 	...the child has completed 14 days of isolation.
...NHS test and trace has identified a household member (other than my child) as a close contact of somebody with symptoms or confirmed Covid-19.	<ul style="list-style-type: none"> - The household member must self-isolate for 14 days. - Child can continue to attend school. 	...child can continue to attend school
... a sibling attending another school has been sent home to self-isolate due to their being a positive case in their school.	<ul style="list-style-type: none"> - Sibling must self-isolate for 14 days. - Ormiston SWB Academy child(ren) can continue to attend. 	...child can continue to attend school



What to do if...	Action Needed	Return to school when...
... my child has travelled abroad from a country or territory that is NOT on the exempt list of countries.	<p>If returning from a destination where quarantine is needed*:</p> <ul style="list-style-type: none"> - minimum of 14 days self-isolation for all those who travelled. - contact school to inform us you are back in the country and we will agree an earliest date for possible return to school. - Self-isolate the whole household. <p>*Foreign, Commonwealth & Development Office (FCDO) – for up to date travel information</p>	...the quarantine period of 14 days has been completed.
...I have travelled from a country that requires us to quarantine (but my child didn't travel).	<ul style="list-style-type: none"> - As long as you do not have / have not had symptoms in the last 14 days, your child can continue to attend school. - The person who has travelled MUST NOT leave the house, including to do pick-ups and drop offs (please contact school if you need support getting your child to school). 	...child can continue to attend school
...we have received medical advice that my child must resume shielding.	<ul style="list-style-type: none"> - Do not come to school. - Contact school to inform us. - Shield until you are informed that restrictions are lifted and shielding is paused again. 	<p>...school inform you that restrictions have been lifted and your child can return to school again.</p> <p>...you receive medical advice that your child may return to school.</p>
...my child's bubble is closed due to a Covid-19 outbreak in school.	<ul style="list-style-type: none"> - Child must not come to school. - Support your child at home with remote education provided by your school. - Your child will need to self-isolate for 14 days. - Other siblings may continue to attend school. 	...school inform you that the bubble will be reopened.
... I am unable to get a test for someone in the household who has symptoms	<p>If you are not able to get a test in the first 5 days of having symptoms, your child and anyone they live with must stay at home and self-isolate for 14 days. Anyone in your support bubble must also stay at home.</p>	...the child has completed 14 days of isolation.