DMA/DHU/June 2025

05 June 2025

Dear Parent/Carer of FORNAME SURNAME,

27 XXX

XXX

XXX

**Ormiston SWB Academy Induction**

As the academic year draws to a close, so does NAME’S time at primary school. For many students this is an exciting time, however for others, and quite possibly for you as parents, we do appreciate that it can be a time of increased anxiety.

In order to overcome this, the Academy has arranged five exciting induction days that we hope will assist NAME in feeling happy, secure and fully prepared for Wednesday 03 September 2025 when the new academic year begins again.

We would therefore like to invite NAME to attend Ormiston SWB Academy on **Monday 07 July 2025 to Friday 11 July 2025**. Throughout the week NAME will participate in a variety of curriculum lessons, CORE sessions and personal tutor sessions in order to allow them to become familiar with the Ormiston SWB Academy environment, our CORE values and our Routines for Learning. By extending our induction programme to a full week, we can allow your child to fully immerse themselves in academy life. However, we are aware that existing scheduled events at primary schools may mean NAME needs to return to their primary for part of the week. If this is the case, or should NAME be unable to attend the transition week in its entirety, we would ask that you notify us in advance. Please can we stress that this is a crucial time to help the children settle, meet staff and make new friends

Please note that the school times of the day for Transition week are:

* **Monday 07 July 2025 – Friday 11 July 2025: 09:30am until 2.30pm.**

In respect of uniform, please ensure that NAME wears their primary school uniform for the induction period.

For the induction period we advise that students bring a small ‘healthy’ snack and drink for break time (please do not send energy drinks; these are prohibited in the academy). They will be provided with a hot or cold lunch selection on this day. If you prefer your child to bring their own lunch, they are very welcome to.

Access to the academy for all students, including year 6 during transition week, is now via the student gates on Prosser Street located towards the rear of the academy.

As part of our transition week, we are also delighted to invite parents/carers to a special evening event aimed at supporting you as you become part of the Ormiston SWB Academy family. This event will be held on the evening of **Wednesday 09 July 2025** from **4.00pm-6.00pm approximately.** Please see the schedule for the evening. Could we please request you make it a priority to attend the welcome evening even if you have older siblings with us to ensure all up to date messages can be shared.  During the evening, as well as the Principal’s Presentation, our uniform provider will be on site for uniform purchases, and we are thrilled to welcome some external services we work with that support our student’s well-being.

The student admission form must be completed online by **Friday 20th June 2025** and is available on our website under Key Info/Year 7 Transition or by following the link provided; <https://ormistonswbacademy.org.uk/transition>

Please ensure you complete the Student Admission form.

**PTO**

Hopefully this will mark the end of a very positive week and NAME will feel more confident about the transition. We really look forward to seeing NAME on Monday 07 July 2025. In the meantime, if you have any queries, please do not hesitate to contact us or visit our website; [www.ormistonswbacademy.co.uk](http://www.ormistonswbacademy.co.uk)

|  |
| --- |
| **Evening Schedule for Parents/Carers**  **Wednesday 09 July 2025** |
| **Uniform will be on sale between 4:00pm and 6:00pm on Brindley Floor (cash payments only).**  ***There will be a Principal’s Welcome Talk in the Lecture Theatre at 4:30pm, please attend if your child’s surname starts with the letters A - J.***  ***There will be a Principal’s Welcome Talk in the Lecture Theatre at 5:30 pm, please attend if your child’s surname starts with the letters K - Z.***  **(If your welcome talk is allocated to 5.30pm, please allow extra time to purchase your child’s uniform).** |

Yours sincerely

|  |  |
| --- | --- |
|  |  |
| **Mr Dan Mason**  **Principal** | **Mrs Donna Hughes**  **Assistant Principal** |