

*Our Vision – 'All SWB students will be respectful, responsible learners experiencing a first class education'*

ALA/August 2022

August 2022

Dear Parent/Guardian,

**Instrumental/Vocal lessons 2022-2023**

We are writing with details regarding peripatetic instrumental/vocal tuition for 2022-2023. Please ensure that you carefully read the contents of this letter and discuss it with your son or daughter.

The Academy are in the process of securing our required tuition time for next academic year with Wolverhampton Music Service and if you are interested in music tuition in the next academic year, we would appreciate a quick response by returning the completed agreement (attached) to Reception.

**Lessons will be invoiced in advance of each half-term at £40.00 per term. The payment schedule is as follows;**

| <b>Autumn 1</b>       | <b>Amount</b> | <b>Payment due by</b> |
|-----------------------|---------------|-----------------------|
| Balance for half-term | £40.00        | 09.09.2022            |
| <b>Autumn 2</b>       | <b>Amount</b> | <b>Payment due by</b> |
| Balance for half-term | £40.00        | 04.11.2022            |
| <b>Spring 1</b>       | <b>Amount</b> | <b>Payment due by</b> |
| Balance for half-term | £40.00        | 13.01.2023            |
| <b>Spring 2</b>       | <b>Amount</b> | <b>Payment due by</b> |
| Balance for half-term | £40.00        | 03.03.2023            |
| <b>Summer 1</b>       | <b>Amount</b> | <b>Payment due by</b> |
| Balance for half-term | £40.00        | 21.04.2023            |
| <b>Summer 2</b>       | <b>Amount</b> | <b>Payment due by</b> |
| Balance for half-term | £40.00        | 09.05.2023            |

**Payment must be made via ParentMail within the first week of each term. Failure to do so will result in the service being withdrawn until payment is made.**

Students are guaranteed at least 33 lessons which are held weekly for a minimum of 20 minutes, in groups.

They will take place during the normal school day (including breaks and lunchtimes) and are rotated on a weekly basis to ensure the same lesson is not being missed. Students are expected to check when their lesson is scheduled on the morning of their lesson to ensure that there has not been any unavoidable changes. It is their responsibility to liaise with members of school staff to catch up on any work that they may have missed. If you wish to withdraw from lessons, please submit this in writing with one half term's notice.

Please ensure instruments and cases are clearly labelled with the student's name and tutor group. The school cannot be held responsible for any loss or damage to instruments or contents of cases, either privately owned or belonging to Wolverhampton Music Service. All repairs and maintenance costs of Music Service instruments are covered by the Music Service.



Principal: Mr W R Hughes | BEng (Hons), NPQH  
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The Music Service offers opportunities to participate in many ensembles and perform in concerts both at school and in the local community. Your child will be invited to participate in these events to showcase their musical progress where appropriate. We hope you enjoy your Instrumental lessons here at Ormiston SWB Academy and wish you every success in your musical future.

Please keep a copy of this letter and the terms and conditions for your reference.

Yours Sincerely,

A handwritten signature in black ink, appearing to read "A Lampitt".

Mr A Lampitt  
Business Manager

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### Instrumental/Vocal lessons 2022-2023 expression of interest

**Please return this form to Reception.**

The instruments available to learn at school are:

|   |  |  |
|---|--|--|
| <b>Brass</b> <ul style="list-style-type: none"> <li>• Cornet</li> <li>• French Horn</li> <li>• Trombone</li> <li>• Trumpet</li> </ul> | <b>Guitar</b> <ul style="list-style-type: none"> <li>• Acoustic</li> <li>• Classical</li> <li>• Electric Guitar</li> <li>• Electric bass</li> <li>• Ukulele</li> </ul> | <b>Keyboard</b> (we provide one to the child for home and they learn on a separate one at school)  |
| <b>Strings</b> <ul style="list-style-type: none"> <li>• Violin</li> <li>• Viola</li> <li>• Cello</li> </ul>                           | <b>Woodwind</b> <ul style="list-style-type: none"> <li>• Alto Saxophone</li> <li>• Clarinet</li> <li>• Flute</li> <li>• Oboe</li> <li>• Recorder</li> </ul>            | <b>World Music</b><br>(loud drums but they practice on pads at home) <ul style="list-style-type: none"> <li>• Dhol</li> <li>• Tabla</li> </ul> |
| <b>Vocals</b> (based on availability and uptake)  |  |  |

|                     |  |                                 |  |
|---------------------|--|---------------------------------|--|
| <b>Student Name</b> |  | <b>Preferred Instrument</b>     |  |
| <b>Year Group</b>   |  | <b>Second Choice Instrument</b> |  |

**I understand that this is not a contract for Music lessons in school and that I will need to sign and return a contract before lessons will be able to start.**

|                    |  |                         |  |
|--------------------|--|-------------------------|--|
| <b>Parent Name</b> |  | <b>Parent Signature</b> |  |
| <b>Date</b>        |  |                         |  |

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### Instrumental Tuition Agreement 2022-2023

|             |  |                             |  |
|-------------|--|-----------------------------|--|
| <b>Name</b> |  | <b>Personal Tutor Group</b> |  |
|-------------|--|-----------------------------|--|

The Governing Body of Ormiston SWB Academy undertakes to provide Music Tuition on: \_\_\_\_\_ (insert instrument/vocal) during the academic year September 2022 to July 2023.

The following terms and conditions apply:

- A signed contract must be returned by Friday 09 September 2022
- It is the student's responsibility to catch up on any work missed in other lessons due to attending music tuition.
- It is the student's responsibility to attend lessons. However, in unforeseen circumstances such as: school closure or tutor absence, the school will endeavour to reschedule the lesson at the earliest opportunity.
- The Music Service will provide an annual interim report on your child's progress and a practice diary, where you can monitor your son/daughter's progress and sign on a weekly basis.
- The Music Service will determine when your child is ready to take an exam in their instrument. This is not compulsory and is subject to an additional exam fee where you wish your child to do so.
- Your child will be invited to attend one of the many instrumental ensembles. It would be beneficial for them to attend if invited to audition.

### Instrumental Tuition Agreement (continued)

I (Parent or Guardian) agree to the following:

1. I understand that the commitment for music tuition is for the full academic year in line with the Music Service terms and conditions. The school will guarantee a minimum entitlement of 33 lessons in the academic year.
2. I shall encourage my son/daughter to undertake an appropriate amount of practice each week as directed by the instrumental teacher and that he/she brings music, instrument and other materials to the lesson as required.
3. I shall ensure that my child catches up on any work missed in other subject lessons.
4. I shall ensure that any borrowed instrument is returned to school, in good condition, at the termination of this agreement.
5. I understand that instruments brought to school should be clearly labelled.
6. I understand that any instrument left unattended in school is done so at my own risk.

|                        |  |             |  |
|------------------------|--|-------------|--|
| <b>Signed (Parent)</b> |  | <b>Date</b> |  |
|------------------------|--|-------------|--|

|                         |  |             |  |
|-------------------------|--|-------------|--|
| <b>Signed (Student)</b> |  | <b>Date</b> |  |
|-------------------------|--|-------------|--|